

Meeting Minutes
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Board of Education Meeting
02/02/2017 06:30 PM
 Historic Currituck County Courthouse

Attendees - voting members

Dr. Bill Dobney	Chair
Karen Etheridge	Vice Chair
Dwan Craft	Board Member
Will Crodick	Board Member
Janet Rose	Board Member

Attendees - other

Mark Stefanik	Superintendent
Jenna Akers	Student Board Member
Cyndey Christian	Student Board Member
Tyler Little	Student Board Member
Jacob Walton	Student Board Member

A. Call to Order

1. Invocation
2. Pledge of Allegiance
3. School Spotlight -Dr. Matt Lutz, Principal & Currituck County Middle School
 Currituck County Middle School was featured during the School Spotlight. Dr. Lutz and staff announced the creation of the Raider Round Table. The purpose of the student group is to increase school spirit, promote positive behavior, show kindness and tolerance. To ensure students displayed dedication and leadership, an application process was used. Several students spoke about the success of the club and future plans.

4. February 2, 2017 Work Session

The following items were discussed during the February 2, 2017 Work Session:

- A. 2016-2017 CCS Calendar Revision Discussion
- B. Budget Amendments
- C. Book Discussion- "A Bad Boy Can Be Good For A Girl"
- D. District Accreditation
- E. Placement of Up Front Session
- F. 2nd Reading & Adoption of 2016 Fall Policy Updates
- G. Student Board Member Report

5. Approval of Agenda (Action)

The Agenda was amended to include 2016-2017 CCS calendar revision.

Motion made by: Dwan Craft

Motion seconded by: Janet Rose

Voting

Unanimously Approved

B. Globally Competitive Students

1. Future Business Leaders of America (FBLA) Student Recognition
 Julie West, FBLA Advisor at Moyock Middle School, recognized several of her students who placed during the recent regional competition. Ms. West was pleased to announce the district had received 1st, 2nd & 3rd

place in public speaking. There was also student teams who place 2nd & 3rd in the national stock market competition.

Ms. West will have over 35 students attending the state competition this month, which is the largest group to date.

2. Student Board Member Reports

The Student Board Members reported on school activities, student competitions, and athletics.

3. Approved Field Trip Requests:

- a. CCHS - All District Band, Greenville, NC - Feb. 2-4 2017
- b. MMS All-District Band Clinic, Greenville, NC - Feb. 2-4, 2017
- c. CCMS All-District Band Clinic, Greenville, NC - Feb. 2-4 2017
- d. CCHS Indoor Track - Winston-Salem, NC - Feb. 9-10, 2017
- e. CCHS All-District Orchestra, Durham, NC - Feb. 17-19, 2017
- f. JP Knapp FBLA State Leadership Conference, Greensboro, NC - March 22-25, 2017
- g. MMS FBLA State Leadership Conference, Greensboro, NC - March 22-25 2017

4. Revised 2016-2017 Currituck County Schools Calendar

Inclement weather reduced the required school hours. To provide a cushion in the event of more missed time or days, the ER in February was changed to a full day.

Motion made by: Will Crodick

Motion seconded by: Karen Etheridge

Voting

Unanimously Approved

C. 21st Century Professionals

1. National Board Certified Teacher Recognition

Christine Hodges, Instructional Coordinator, recognized Debra Archer and Ann Rodgers for receiving renewal of NBCT. Mrs. Hodges explained the NBCT process and the importance of the certification and the impact it can make on how a teacher teaches. Currituck County has 59 certified teachers with 39 actively teaching. The process can take three years to complete. It was also announced that due to the work of Mrs. Hodges, RESA has agreed to provide some funding to assist teachers with endeavor.

The Board congratulated the teachers.

D. 21st Century Systems

1. Approval of 2016 FY Audit Report (Action)

Pete Catalfamo of Catalfamo & Associates presented a summary of the FY 2016 Audit Report.

Mr. Catalfamo said there were late deposits in the schools again. Controls have been put in place and compliance will continue to be monitored. Late deposit incidents are declining.

Mr. Catalfamo explained that late invoices were satisfied with a budget amendment and an over payment in payroll was reconciled. He went on to explain that late deposits are deposits that exceed \$250 and not deposited daily or regardless of the amount by the end of the month. Of course weekends or holidays are taken into consideration.

Mr. Stefanik said last year a summary was provided to the state on how the district would reduce the number of late deposits. Mr. Catalfamo said it was a repetitive issue and is required in the audit process. Mr.

Catalfamo said teachers should turn money into the bookkeeper each day.

Mr. Catalfamo continued with the summary. He presented a letter to BOE members only that addresses sub-topics and disagreements with management - which were none.

Mr. Crodick inquired about the adjustments and asked for an explanation. Mr. Catalfamo explained the adjustments and receivables.

Motion made by: Karen Etheridge

Motion seconded by: Dwan Craft

Voting

Unanimously Approved

2. Amendment to Audit Contract (Action)

Mr. Catalfamo explained that due to a family issue he had experienced, the amendment provided him with an extended due date - with no changes in the fee.

Motion made by: Will Crodick

Motion seconded by: Dwan Craft

Voting

Unanimously Approved

3. Appeal Committee

Dr. Dobney asked the Board Members if they were available to participate in an Appeal Committee during February 8-14, 2017 for a possible student appeal. Will Crodick, Janet Rose and Karen Etheridge said they were available if needed.

E. Consent Agenda (Action)

Motion made by: Karen Etheridge

Motion seconded by: Janet Rose

Voting

Unanimously Approved

1. Personnel Report Dated February 2, 2017
 - a. (c) Leave Report
2. Board Meeting Minutes January 5, 2017
3. (c) Banking Reconciliation
4. Budget Amendments
5. 2nd Reading & Adoption of 2016 Fall Policy Updates

1310/4002 Parental Involvement

1400 Governing Principle - School Initiatives

1800 Governing Principle - Stewardship of Resources

2010 Board & Superintendent Relations

2220 Official School Spokesperson

3225/4312/7320 Technology Responsible Use

3320 School Trips

3460 Graduation Requirements

3620 Extracurricular Activities & Student Organizations

4003 Translating Policies for Students & Parents

4040/7310 Staff-Student Relations

4100 Age Requirements for Initial Entry
4110 Immunization & Health requirements for School Admission
4120 Domicile or Residence Requirements
4125 Homeless Students
4135 Tuition for Discretionary Admissions
4150 School Assignment
4333 Weapons, Bomb Threats, Terrorist Threats, & Clear Threats to Safety
4335 Criminal Behavior
4700 Student Records
5000 Schools and the Community
5022 Registered Sex Offenders
5027/7275 Weapons & Explosive Devices
6220 Operations of School Nutrition Services
6306 School Bus Idling
6524 Network Security
7130 Licensure
7130-R Licensure
7241 Drug & Alcohol Testing of Commercial Motor Vehicle Operators
7425 School Administrator Contracts
7430 Substitute Teachers
7720 Employee Political Activities
7810 Evaluation of Licensed Employees
7811 Plans for Growth & Improvement of Licensed Employees
7820 Personnel Files
9110 Use & Selection of Architects, Engineers, Surveyors & Construction Managers at Risk
9400 Sale, Disposal & Lease of Board-Owned Property
Construction & Change Order Policies
9030 Facility Construction
6420 Contracts with the Board
9120 Bidding for Construction Work
9130 Supervision of Construction Contracts

F. Public Comment Session

With no comments, the session was closed.

G. Information Items

1. Work Session - March 2, 2017 at Professional Learning Center (PLC) located on the campus of JP Knapp Early College, 4:00 p.m.
2. Board of Education Meeting - March 2, 2017 at Historic Currituck Courthouse, 6:30 p.m.

H. Board Member Comments**I. Adjourn Meeting (Action)**

Motion made by: Dwan Craft

Motion seconded by: Karen Etheridge

Voting

Unanimously Approved

Chairperson

Secretary